



Diaspora Cell,

Department of Industries
Govt. of Bihar

No. 309/फोटोग्राफर/पैनल/बि०फा०/2021 , 552/बि०फा०

Dated: 30-10-2021

Empanelment of Photographers/Photojournalist and Empanelment of Videographers

The Foundation intends to empanel experienced photographers and Videographers from all 12 talukas to cover the various Official functions/ programmes and projects/ schemes taken up throughout Bihar by Bihar Foundation.

The terms and conditions for Empanelment are as under:-

1. The photographers/ Videographers should possess a Digital Photo Camera and for Video Digital HD Camera and should have knowledge of Photo-journalism.
2. He/She should be minimum SSC pass and should have flair for writing.
3. He/She should have a mobile phone number & Aadhar Card & Pan Card and email id.
4. The Photographers/ Videographers should have knowledge of photoshop and should be Computer savvy.
5. The Empanelled Photographers/ Videographers should cover the functions at the intimation from the Bihar Foundation and submit photos and video footage of the function assigned along with caption/ write up of the function through Email, whatsapp and up load the same immediately after covering the function/ event in the Photo Unit of Bihar Foundation.
6. The Empanelled Photographers/ PhotoJournalists will be paid at the following rates:-
 - a) The Photographer- will be paid an amount of Rs. 500/- per assignment and maximum ceiling of Rs. 2,000/- per day for 3 or more assignments. (For Full day Photography assignments).
 - b) The Videographers will be paid an amount of Rs. 1,500/- for assignment upto 02:00 hrs. and Rs. 3,000/- per assignment for half day i.e 06:00 hrs. And maximum ceiling of Rs. 5,000/- per day (For Full Day Videography assignment for more than 08:00 hrs). Rates inclusive of Editing, Titling and Transport arrangements within 10 kms. Range.
 - c) c) The Empanelled Photographers / Videographers are required to submit the bills of the functions covered by them within one month. of the office work order. In case of failure to submit the same timely, the foundation shall not be responsible for non-payment of the bills.
7. The aforementioned arrangements include the uploading of soft copies of 7 footage of the event / function in the Photo Unit of the foundation immediately after the event function is over on the same day.
8. The Foundation may empanel one or more Photographers/Videographers in each district.

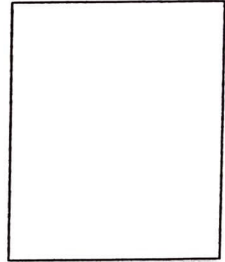
9. The Photographs and Video Footage of the Earmarked Events Functions by the Empanelled Photographers & Empanelled Videographers shall be the property of the Foundation and the Photographers/Videographers shall not disseminate the same to any individual Organisation or any Publication houses, media houses etc without the permission by the PRO, Bihar Foundation.
10. In case of default, the Foundation has the right to delete the name from the Empanelment list.
11. The term of Empanelment is for one year from the date of empanelment.
12. The Foundation does not ensure any quantum of work.
13. Empanelled Photographers /Videographers shall submit the applications online on the prescribed format to the Foundation.
14. The Foundation reserves the right to withdraw the process or any part thereof to accept or reject any / all applications at any stage of the process and / or modify the process or any part thereof or to vary any term without any reasons whatsoever.



(Vikash Sarkar)
Manager, Public Relation
Bihar Foundation

ONLINE APPLICATION FORMS FOR EMPANELMENT OF PHOTOGRAPHERS AND VIDEOGRAPHERS

(Fill in with Capital Letters)



1. Full Name: _____
2. Age : _____ Sex: _____
3. Present Address: _____

4. Permanent Address: _____

5. Educational Qualification (attach photo Copies): _____
6. Applied for Empanelled Photographer (/) Empanelled Videographer ()
7. Experience in the field of Photography/ Videography: _____ Years
(Attach Photo Copies)
8. Mobile No.:- _____ Whatsapp No.- _____
9. Land Line No:- _____
10. Details of Camera used:- _____
11. Email address:- _____
12. Office / Studio address if any:- _____
13. Passport size photograph to be uploaded: _____

Date :- _____

Place :- _____

Signature:- _____