

Short notice for appointment of Internal Auditor

Bihar Foundation, Patna intends to appoint internal Auditor for head office at Patna for Audit of Books of Accounts, Compliance of Books of Accounts including preparation of financial statements for three consecutive financial years: 2022-23, 2023-24 & 2024-25.

The eligibility criteria for the appointment of Auditor are as below:-

1	Minimum 3 (Three) years experience in the field of Audit of government organization.	Experience certificate of completion of Audit for three different years of government organization.
2	The agency should be empanelled with Comptroller and Auditor General (CAG) of India	Agency should produce valid Empanelment Number
3	The lead member of the firm should be Chartered Accountant with at least 5 years of experience	Self attested Bio data of the lead member should be produced
4	At least one registered office of the Firm should be in Patna district of Bihar.	Self-declaration of the same shall be given in the letter-head of the firm

Interested Chartered Accounts Firm may send their application with relevant documents as mentioned in the Eligibility criteria and duly signed by the lead member addressing to Chief Executive Officer, Bihar Foundation, 1st Floor, Indira Bhawan, R.C.S. Path, Patna – 1. Fee to be charged should also be quoted in the application.

The sealed application bid should be sent through Courier/ Registered/Speed Post/Hand Delivered and should reach Bihar Foundation office till 07/07/2023 by 5:00 pm.

Sd/-

**Officer on Special Duty
Bihar Foundation**

Memo No:

165/B-F

Patna dated:

30.06.2023

Copy to: General Manager, DIC Patna/IT Manager, Department of Industries for publishing in their Notice board/ Manager – PR, Bihar Foundation for publishing in the website of Bihar Foundation.

Received:
30/06/2023
**Officer on Special Duty
Bihar Foundation**